

MPSS

Anandibai Raorane Arts, Commerce and Science College, Vaibhavwadi.

**Purchase Committee**

**Minutes of meeting**

**Date-29 august 2018**

In the academic year, the 2018-19 second meeting of the purchase committee was held on 29 august 2018 at 12 pm in Principal's cabin. For this meeting following members of purchase committee were present-

Prin. Dr. C. S. Kakade - President

Mr. A. M. Kamble - Chairman

Dr. B. D. Ingawale - Member

Mr. D. M. Sirsat - Member

Mr. S. S. Raorane - Member

The meeting was started with the presence of the above members on the following agenda-

**Agenda-01- Review of last minutes of a meeting which was held on 18/06/2018.**

**Motion-** In the presence of President Dr. C. S. Kakade the minutes of the last meeting were read and it was corrected by all members of the purchase committee.

**Agenda-02 - To sanction the number of previous expenses.**

**Motion-** A) Vaibhavrana college Magazine Printing expenses- as decided in the previous meeting Vaibhavrana 2017-18 printing work was given to Red elephant press note. For this work total of 94,800/- Rupees were spent by the college said by Mr. S .S. Raorane (College Superintendent).

B) CFL/LED Bulb purchase expenses:- Based on an application that was received from different faculty it was supposed to purchase CFL/LED bulbs. Accordingly, a total of 38 CFL/LED bulbs were purchased. For this work, the total amount was sanctioned.

**Agenda -03- To purchase a Xerox machine along with a scanner for office work.**

**Motion:-** To bring about consistency in the work of the office and for work that is increasing day by day to purchase one xerox machine along with scanner was discussed. These three quotations have been received to college said by Mr. S.S.Raorane.

1. Digicon, Kandivali,-Mumbai-76,700/- ✓
2. Quality Enterprises, Mumbai-86,960/-
3. D. K. Enterprises, Goregaon-82,600/-

When compared to all three of the above quotations the price of Digicon, Kandivali,-Mumbai was low so all the members of the committee decided and agreed to purchase xerox along with the scanner machine.

**Agenda -04- To purchase computers for a different department (for student use) and office work.**

**Motion:-** For the computer purchase following quotations were received –

1. Ishawari Enterprises, Kankavli -44,350/-
2. Bhairibhavwani computer sales and service, Vaibhavwadi- 43900/- ✓
3. Dnyankunj computer educations, Kasal- 44,600/-

Because of reasonable price and the local service provider it was decided to purchase 04 computers from Bhairibhavwani computer sales and service, Vibhavwadi for Mathematics, English, commerce department and one for office use. This way all the members of the purchase committee were agreed and sanction the computer purchase. ✓

**Agenda -05- Purchase modem for wi-fi facility in the whole college.**

**Motion:-** For the need of an internet facility for teaching Purpose all the members of the purchase committee discussed and agreed to purchase a modem for Wi-Fi facility in the college. For this work, three quotations were procured –

1. Ishawari Enterprises, Kankavli -1250+450/-
2. Bhairibhavwani computer sales and service, Vaibhavwadi- 1150+400/-
3. Dnyankunj computer educations, Kasal-1300+450

Because of a reasonable price and local service provider, it was decided to purchase 03 routers of D-LINK and three zebion Wi-Fi adaptor for internet facility.

**Agenda -06- To obtain quotations for different materials required in the examination and other departments.**

**Motion:-** To get the quotations based on the requirement like practical materials, chemicals, A4 size printing paper, four page and eight pages answer sheets and other stationary in examination and other department said by Dr. C.S.Kakade.

Finally, there was no any other subject for discussion this way the meeting was concluded.



*C.S. Kakade*  
Principal  
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