

Maharana Pratapsinh Shikshan Sanstha Mumbai  
Anandibai Raorane Arts, Commerce and Science College, Vaibhavwadi  
Notice

**Internal Quality Assurance Cell (IQAC)**


**Date: - 14/04/2022**

The meeting of the IQAC will be held on Monday, dated 18/04/2022 at 11.30 am in the IQAC room to discuss the following issues.

All the members of IQAC are requested to attend the same.

1. To read and confirm the minutes of the last meeting
2. Discussion and editing of submitted AQAR for the academic year 2019-20 & 2020-21
3. Organization of teaching and non-teaching staff training program
4. Collection of feedback (Structured and Non-structured)
5. Collection of annual reports of all departments
6. Installation of rain water harvesting plant
7. Introduction of new academic courses in the academic year 2022-23
8. Academic planning for next academic year 2022-23
9. Any other with the permission of the chairman

  
**IQAC COORDINATOR**  
Anandibai Raorane Arts, Comm. &  
Science College, Vaibhavwadi  
(Dr. D. M. Sirsat)

  
Principal  
**PRINCIPAL**  
Anandibai Raorane Arts, Commerce  
& Science College, Vaibhavwadi

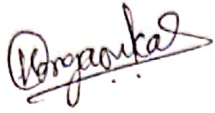
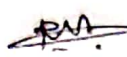




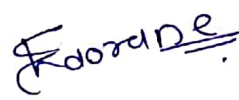
1. Mr. Shailendra S. Raorane
2. Mr. Prabhanand S. Raorane
3. Mr. Sajjankaka V. Raorane
4. Mr. S. B. Patil
5. Mr. S. C. Rade
6. Mr. R. B. Patil









7. Dr. Ms. D. S. Korgaonkar 
8. Mr. P. M. Dhere 
9. Dr. V. B. Gopula 
10. Mr. V. V. Shinde
11. Mr. K. M. Waghmare 
12. Mr. S. S. Raorane 
13. Mr. A. W. Jaitapkar 
14. Mr. Sudhir Nakashe (Ex-Student)
15. Miss. Tejaswi Raorane (Student) 



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Internal Quality Assurance Cell

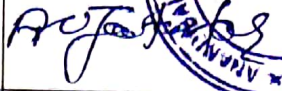
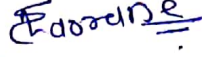
Date: 18/04/2022

Minutes of the Meeting

The fourth meeting of IQAC for the academic year 2021-22 was held on Monday, 18<sup>th</sup> April, 2022 at 11.30 am in IQAC room under the chairmanship of Hon. Principal Dr. C. S. Kakade.

The following members present in the said meeting.

Sr. No.	Name of member	Role in Committee	Sign
1	Dr. C. S. Kakade	Chairman	
2	Dr. D. M. Sirsat	Co-ordinator	
3	Mr. Shailendra Raorane	Member, Management Representative	
4	Mr. Prabhanand Raorane	Member, Industrialists Representative	
5	Mr. Sajjan Raorane	Member, Local Society Representative	
6	Mr. Sanjay Raorane	Member, Administrative Office	
7	Mr. S. B. Patil	Member, Teacher Representative	
8	Dr. S. C. Rade	Member, Teacher Representative	
9	Mr. R. B. Patil	Member, Teacher Representative	
10	Dr. Ms. D. S. Korgaonkar	Member, Teacher Representative	
11	Mr. P. M. Dhere	Member, Teacher Representative	
12	Dr. V. B. Gopula	Member, Teacher Representative	
13	Mr. V. V. Shinde	Member, Teacher Representative	
14	Mr. K. M. Waghmare	Librarian	

15	Mr. A. W. Jaitapkar	Member, Non-Teaching Staff Representative	
16	Mr. Sudhir Nakashe	Member, Alumni Representative	
17	Miss. Tejaswi S. Raorane	Member, Students Representative	



The meeting started with the welcome of Hon. Chairman Principal Dr. C. S. Kakade, Hon. Members of IQAC by coordinator Dr. D. M. Sirsat.

**Business: -**

**1. Motion: - 1 Confirmation of minutes and action taken report of previous meeting**

Description: - IQAC coordinator presented minutes and action taken report of previous meeting held on 4<sup>th</sup> January, 2022.

Discussion: - All the Hon. members discussed on the minutes and action taken report of the previous meeting and confirmed with the permission of Hon. Chairman

Vote: - All in favor

Resolved: - Motion carried

**2. Motion: - 2 To edit and resubmit the AQAR for academic year 2019-20 & 2020-21**

Description: - IQAC coordinator Dr. D. M. Sirsat informed that the AQAR of academic year 2019-20 and 2020-21 has been reopened to edit and resubmit.

Discussion: - All the Hon. members discussed on the documents of submitted AQAR. At that time Hon. Principal Dr. C. S. Kakade said that, sincerely edit this said AQAR with proper documentation and resubmit within time. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

**3. Motion: - 3 To organize the training program for teaching and non-teaching staff**

Description: - Hon. Chairman Principal Dr. C. S. Kakade raised the issue of organization of training program for teaching and non-teaching staff.

Discussion: - All the Hon. members discussed on this topic and it was decided to organize the training program for Teaching as well as Non-Teaching staff like FDP, Workshop on Technical Skill, etc. At that time IQAC coordinator Dr. D. M. Sirsat said that, in academic 2021-22 IQAC in collaboration with other departments organized 4 training program for teaching and non-teaching staff and also there is plan to conduct



the training program for teaching staff on "CAS Amendment as per 7<sup>th</sup> Pay Rule in the month of April 2022.

Vote: - All in favor

Resolved: - Motion carried

**4. Motion: - Structured and non-structured feedback collection**

Description: - IQAC coordinator Dr. D. M. Sirsat said that the academic year 2021-22 has come to the final stage. So it is necessary to collect the structured and non-structured feedback from all stakeholders.

Discussion: - All the Hon. members discussed on structured and non-structured feedback. At the same time Hon. Principal Dr. C. S. Kakade suggested to collect both types of feedback from all stakeholders through feedback committee. Moving on this topic Mr. P. M. Dhere said the work of taking feedback is going on properly by the feedback committee. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

**5. Motion: - 5 Collection of Annual Reports**

Description: - IQAC coordination Dr. D. M. Sirsat asked for annual reports of all departments and committees for AQAR purpose.

Discussion: - All the Hon. members discussed on this topic and it was decided to collect the annual reports of all departments and committees before 20<sup>th</sup> June, 2022. At that time Hon. Principal suggested that, head of all departments and head of all committees should submit their annual reports with proper supporting documents to the IQAC on or before 20<sup>th</sup> June, 2022. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

**6. Motion: - 6 Rainwater Harvesting Project**

Description: - Mr. V. V. Shinde (Member, Teacher Representative) said that as per the previous NAAC recommendations there is a need have a rain water harvesting project in the college.

Discussion: - All the Hon. members discussed on this issue. At that time Superintendent Mr. Sanjay Raorane said that, with the help of Hon. Vilasji Tawadeso through ERA Water First Agency the work of Rainwater Harvesting Project will be completed at the end of June 2022. All the Hon. Members thanked to Hon. Vilasji Tawade for supporting this project.





Vote: - All in favor

Resolved: - Motion carried

**7. Motion: - 7 To Introduce the New Academic Courses/ Programs**

Description: - Mr. Shailendra Raorane (Member, Management Representative) asked for new PG program in Analytical Chemistry.

Discussion: - All the Hon. Members discussed on this topic and with majority it was decided to start the new PG program in Analytical Chemistry. At that time IQAC coordinator said that, proposal for new PG program in Analytical Chemistry ready to submit to University of Mumbai.

Vote: - All in favor

Resolved: - Motion carried

**8. Motion: 8 Organization of Workshops/ Seminars/ Conferences**

Description: - Hon. Chairman Prin. Dr. C. S. Kakade asked for organization seminars/ conferences through online and offline mode.

Discussion: - All the Hon. members discussed on this topic and it was decided to organize the workshops/ seminars/ conferences on various topics in the month of April and May 2022.

Vote: - All in favor

Resolved: - Motion carried

**9. Motion: - 9 Academic Planning for Next Academic Year 2022-23**

Description: - IQAC coordinator Dr. D. M. Sirsat suggested to do the next year planning in advance.

Discussion: - All the Hon. members discussed on this topic and with majority it was decided, to prepare the academic calendar for the academic year 2022-23 in the month of June 2022. Hon. Chairman Prin. Dr. C. S. Kakade suggested that while preparing the said academic calendar, the planning of various departments and committees of the college should be accepted. Also Hon. Principal said that, the final prepared academic calendar should be uploaded on the website of the college with the signature of Hon. Principal Dr. C. S. Kakade. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

**10. Vote of thanks** - As there were no other topics before the meeting, the coordinator Dr. D. M. Sirsat thanked everyone and the meeting was concluded with the permission of the Chairman.

  
**IQAC COORDINATOR**  
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